

# CARMEL VALLEY PRESCHOOL

## TUITION AGREEMENT FORM

13340 Hayford Way San Diego CA 92130 – (858) 481-7933 – [cvps@gracepointsd.com](mailto:cvps@gracepointsd.com)

CHILD: \_\_\_\_\_ SCHEDULE: \_\_\_\_\_ START DATE: \_\_\_\_\_

WEEKLY SCHEDULE <i>days are not interchangeable</i>	HOURS	MONTHLY TUITION TK	MONTHLY TUITION 3YEARS-PK	MONTHLY TUITION 2 YEAR OLDS
5 EXTENDED DAYS MONDAY-FRIDAY	7:30am – 5:30pm	\$1,665	\$1,470	\$1,860
5 FULL DAYS MONDAY-FRIDAY	8:30am -3:00pm	\$1,315	\$1,210	\$1,540
5 HALF DAYS MONDAY-FRIDAY	8:30am – 12:30pm	\$1,005	\$875	\$1,090
3 EXTENDED DAYS M W F	7:30am – 5:30pm	Check with office for availability.	\$1,065	\$1,130
3 FULL DAYS M W F	8:30am -3:00pm	Check with office for availability.	\$760	\$925
3 HALF DAYS M W F	8:30am – 12:30pm	Check with office for availability.	\$535	\$625
2 EXTENDED DAYS TUES THURS	7:30am – 5:30pm	Check with office for availability.	\$710	\$820
2 FULL DAYS TUES THURS	8:30am -3:00pm	Check with office for availability.	\$520	\$685
2 HALF DAYS TUES THURS	8:30am – 12:30pm	Check with office for availability.	\$375	\$465

SIBLING DISCOUNT.....10%  
 \*TOILETING ASSISTANCE.....\$70.00/MONTH  
 FUN LUNCH..... \$7.00  
 RETURNED CREDIT CARD/ACH FEES.....\$25.00

LATE TUITION PAYMENT.....\$75.00  
 \*\*LATE PICKUP.....\$25.00 + \$1.00/MINUTE  
 FORGOTTEN LUNCH.....\$7.00

*Schedule: An updated tuition agreement form is required when changing your child’s attendance schedule. For schedule decreases, a 30-day written notice is also required. If less than 30 days is given, parent is still responsible for paying the higher rate for that month. Schedule changes are accommodated based on availability.*

*Registration Fees: A \$100.00 annual nonrefundable registration fee is due when registering for the upcoming school year. They will be billed/charged to your tuition express account. Annual registration fees are not eligible for sibling or other discounts. A \$250.00 nonrefundable registration fee for new children is due in advance of the child’s first day. Registration is discounted by \$50.00 for additional children. Initial registration fees are not discounted or prorated based on the month the child is registered. If a child begins our program during the summer sessions, they will not be charged an annual registration fee in August at the start of the new school year. All registration fees are per child, not per family.*

*Late Payment Fees: Tuition is due on the 1<sup>st</sup> of the month and considered late after the 5<sup>th</sup> (no extensions if the 5<sup>th</sup> falls on a weekend or holiday). All accounts with an outstanding balance after the 5<sup>th</sup> of the month will be charged a late fee of \$75.00, no exceptions. Payments that are late because of canceled credit cards or closed checking accounts are subject to this fee. Please be diligent in updating your payment information with the office.*

*Returned Credit Card/ACH Fees: A \$25.00 fee will be applied for all returns. Tuition Express will automatically try to charge an account 48 hours after a first failed attempt, and 48 hours after a second failed attempt. Charges can total \$75.00 and if a \$0 balance is still not achieved, your account may be locked. A Late Payment Fee may also be assessed.*

*Late Pickup Fees: A flat fee of \$25.00 will be charged, in addition to \$1.00/minute for all late pickups. Late pickup fees apply to all scheduled pickup times (12:30p, 3:00p, 5:30p) and are applied even if a parent/guardian calls to report they will be late. Late pickup fees are per child, not per family.*

*Toileting Assistance Fee: Toileting Assistance Fees do not apply to children enrolled in the 2 year old programs (room 103A & 103B). A \$70.00 fee will be applied for children who are "potty trained" but not confidently so. Please contact the office for more specific information and to see if this may be an option for your child. This fee is charged monthly and is not discounted/prorated.*

*Fun Lunch Fees: A fee of \$7.00 will be charged for each week that you request Friday fun lunch for your child. Fun lunch is ordered Thursday mornings and fees are not waived if your child is absent on Friday or you cancel after 10:00am on Thursday. Fees are billed/charged on the 1<sup>st</sup> of the month for the month prior.*

*Forgotten Lunch Fees: In most instances, you will not be able to sign your child in and leave them for the day if they do not have a lunch. If you receive approval to do so and we need to provide your child with a lunch, we will provide them with a main and at least 2 sides. We cannot provide lunches that will accommodate children with food allergies, sensitivities or dietary restrictions.*

*Sibling Discount: A 10% sibling discount will be applied to the monthly tuition cost when multiple children are actively enrolled/attending. The discount is applied to the lesser of the tuition rates. Sibling discounts are not applied to prorated tuition amounts.*

*2 Year Old Tuition Rates: This tuition rate is based on active enrollment in a 2 year old classroom (103A or 103B) and is not tied directly to a child's age. If your child turns 3 while they are enrolled in the 2 year old program, the tuition rate does not change to our 3 year old/Pre-k rate. Your child will be moved into a 3 year old classroom based on availability and when we have determined they are socially and emotionally ready. No diapers or pull-ups are allowed in our 3 year old/Pre-K/TK programs.*

*Your signature below indicates you have read all above information and agree to abide by all tuition policies.*

*Parent/Guardian Name: \_\_\_\_\_*

*Signature: \_\_\_\_\_ Date: \_\_\_\_\_*